

2025 Payroll Calendar



Symbol Key: Time Due Pay Day Postal and Bank Holiday

JANUARY							FEBRUARY							MARCH						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
			△ 1	2	3	4							1							1
5	□ 6	7	8	9	○ 10	11	2	□ 3	4	5	6	○ 7	8	2	□ 3	4	5	6	○ 7	8
12	□ 13	14	15	16	17	18	9	□ 10	11	12	13	14	15	9	□ 10	11	12	13	14	15
19	△ 20	21	22	23	○ 24	25	16	△ 17	18	19	20	○ 21	22	16	□ 17	18	19	20	○ 21	22
26	□ 27	28	29	30	31		23	□ 24	25	26	27	28		23	□ 24	25	26	27	28	29
														30	□ 31					
APRIL							MAY							JUNE						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	○ 4	5					1	○ 2	3	1	□ 2	3	4	5	6	7
6	□ 7	8	9	10	11	12	4	□ 5	6	7	8	9	10	8	□ 9	10	11	12	○ 13	14
13	□ 14	15	16	17	○ 18	19	11	□ 12	13	14	15	○ 16	17	15	□ 16	17	18	△ 19	20	21
20	□ 21	22	23	24	25	26	18	□ 19	20	21	22	23	24	22	□ 23	24	25	26	○ 27	28
27	□ 28	29	30				25	△ 26	27	28	29	○ 30	31	29	□ 30					
JULY							AUGUST							SEPTEMBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	△ 4	5						1	2		△ 1	2	3	4	○ 5	6
6	□ 7	8	9	10	○ 11	12	3	□ 4	5	6	7	○ 8	9	7	□ 8	9	10	11	12	13
13	□ 14	15	16	17	18	19	10	□ 11	12	13	14	15	16	14	□ 15	16	17	18	○ 19	20
20	□ 21	22	23	24	○ 25	26	17	□ 18	19	20	21	○ 22	23	21	□ 22	23	24	25	26	27
27	□ 28	29	30	31			24	□ 25	26	27	28	29	30	28	□ 29	30				
							31													
OCTOBER							NOVEMBER							DECEMBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	○ 3	4							1		□ 1	2	3	4	5	6
5	□ 6	7	8	9	10	11	2	□ 3	△ 4	5	6	7	8	7	□ 8	9	10	11	○ 12	13
12	△ 13	14	15	16	○ 17	18	9	□ 10	△ 11	12	13	○ 14	15	14	□ 15	16	17	18	19	20
19	□ 20	21	22	23	24	25	16	□ 17	18	19	20	21	22	21	□ 22	23	○ 24	△ 25	26	27
26	□ 27	28	29	30	○ 31		23	□ 24	25	○ 26	△ 27	28	29	28	□ 29	30	31			
							30													

2025 Bank & Post Office Holidays

*Consumer Direct Care Network office closures

- *New Year's Day - Wednesday, January 1
- *Martin Luther King, Jr. Day - Monday, January 20
- Presidents Day - Monday, February 17
- *Memorial Day - Monday, May 26
- *Juneteenth - Thursday, June 19
- *Independence Day - Friday, July 4

- *Labor Day - Monday, September 1
- Columbus Day - Monday, October 13
- *Veterans Day - Tuesday, November 11
- *Thanksgiving Day - Thursday, November 27
- *Christmas Day - Thursday, December 25



Work weeks are Sunday through Saturday. All time must be submitted by MONDAY at MIDNIGHT. Time submitted through Electronic Visit Verification (EVV) must be submitted daily. Late time or time with mistakes may result in late pay. Thank you!

Work Week 1	Timesheet Due	Work Week 2	Timesheet Due	Pay Date
Sunday through Saturday	Monday	Sunday through Saturday	Monday	Friday
12/15/24 to 12/21/24	12/23/24	12/22/24 to 12/28/24	12/30/24	1/10/2025
12/29/24 to 1/4/2025	1/6/25	1/5/25 to 1/11/25	1/13/25	1/24/2025
1/12/25 to 1/18/25	1/20/25	1/19/25 to 1/25/25	1/27/25	2/7/2025
1/26/25 to 2/1/25	2/3/25	2/2/25 to 2/8/25	2/10/25	2/21/2025
2/9/25 to 2/15/25	2/17/25	2/16/25 to 2/22/25	2/24/25	3/7/2025
2/23/25 to 3/1/25	3/3/25	3/2/25 to 3/8/25	3/10/25	3/21/2025
3/9/25 to 3/15/25	3/17/25	3/16/25 to 3/22/25	3/24/25	4/4/2025
3/23/25 to 3/29/25	3/31/25	3/30/25 to 4/5/25	4/7/25	4/18/2025
4/6/25 to 4/12/25	4/14/25	4/13/25 to 4/19/25	4/21/25	5/2/2025
4/20/25 to 4/26/25	4/28/25	4/27/25 to 5/3/25	5/5/25	5/16/2025
5/4/25 to 5/10/25	5/12/25	5/11/25 to 5/17/25	5/19/25	5/30/2025
5/18/25 to 5/24/25	5/26/25	5/25/25 to 5/31/25	6/2/25	6/13/2025
6/1/25 to 6/7/25	6/9/25	6/8/25 to 6/14/25	6/16/25	6/27/2025
6/15/25 to 6/21/25	6/23/25	6/22/25 to 6/28/25	6/30/25	7/11/2025
6/29/25 to 7/5/25	7/7/25	7/6/25 to 7/12/25	7/14/25	7/25/2025
7/13/25 to 7/19/25	7/21/25	7/20/25 to 7/26/25	7/28/25	8/8/2025
7/27/25 to 8/2/25	8/4/25	8/3/25 to 8/9/25	8/11/25	8/22/2025
8/10/25 to 8/16/25	8/18/25	8/17/25 to 8/23/25	8/25/25	9/5/2025
8/24/25 to 8/30/25	9/1/25	8/31/25 to 9/6/25	9/8/25	9/19/2025
9/7/25 to 9/13/25	9/15/25	9/14/25 to 9/20/25	9/22/25	10/3/2025
9/21/25 to 9/27/25	9/29/25	9/28/25 to 10/4/25	10/6/25	10/17/2025
10/5/25 to 10/11/25	10/13/25	10/12/25 to 10/18/25	10/20/25	10/31/2025
10/19/25 to 10/25/25	10/27/25	10/26/25 to 11/1/25	11/3/25	11/14/2025
11/2/25 to 11/8/25	11/10/25	11/9/25 to 11/15/25	11/17/25	11/26/2025*
11/16/25 to 11/22/25	11/24/25	11/23/25 to 11/29/25	12/1/25	12/12/2025
11/30/25 to 12/6/25	12/8/25	12/7/25 to 12/13/25	12/15/25	12/24/2025*
12/14/25 to 12/20/25	12/22/25	12/21/25 to 12/27/25	12/29/25	1/9/2026

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