



# Rounding Rules for Caregiver Time

Consumer Direct follows standard rules for rounding clock in and out times. When time is submitted it will be rounded up or down to the nearest 15 minute segment.

Actual Time In/Out	CareAttend Time
:53 to :07	:00
:08 to :22	:15
:23 to :37	:30
:38 to :52	:45

## Examples

- If you clock in/out between **8:53 - 9:07** your time will be rounded to **9:00**.
- If you clock in/out between **2:23 - 2:37** your time will be rounded to **2:30**.
- If you clock in/out between **7:08 - 7:22** your time will be rounded to **7:15**.
- If you clock in/out between **5:38 - 5:52** your time will be rounded to **5:45**.

