



Workplace Injury **Hotline &** Reporting **Protocols**

REPORTING AN INJURY

How and When to report workplace injury.

The injury must be reported to CDWA immediately, or as soon as possible by calling our injury hotline **877.532.8542**. Once you report your incident via the hotline, an accident report will be sent to you to complete. This will be the official Report of Injury.

If the injury is serious and life-threatening:

- Someone should call 911.
- If the injury needs medical treatment (but is not life-threatening), you should go to an urgent-care clinic or doctor's office of your choice.
- If you can't get to a clinic or a doctor's office, you should go to the emergency room.

IMPORTANT INFORMATION AT-A-GLANCE

Email: InfoSafety@ConsumerDirectCare.com

Safety Manager
Injury Hotline: 877.532.8542

REPORTING AN UNSAFE OR HAZARDOUS CONDITION

How and When to report your workplace is unsafe or hazardous.

If you have safety concerns or are concerned the workplace is unsafe and could cause an injury, please email your concerns to InfoSafety@ConsumerDirectCare.com

Failure to comply with CDWA policies may result in corrective action.



InfoSafety@ConsumerDirectCare.com



877.532.8542



For more information about the **Consumer Directed Employer (CDE)** and **CDWA**, visit www.ConsumerDirectWA.com
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